STAGE CODES MATRIX

PHASE (~RESULT)	00 Registration	05 Preparation by TC	10 Preparation by CMC	15 Processing of first working document	20 Start of main action	21	23	31	35 Request for corrective action	36 Letter of correction	37 Appeal	41	51	55	60 Completion of main action	61	63	65 Processing of comments	70 Completion of further action	75 Processing of table of decisions	85 Translation of titles	90 Decision
10 Evaluation of project proposal					10.20 Proposal of WI / Circulation for approval										10.60 Proposal of WI / Preliminary status							10.97 Dec to split / merge 10.98 Dec to reject 10.99 Dec to accept
20 Drafting stage	20.00 Registr. (DIN use)				20.20 Start of drafting										20.60 Circulation of first working document	20.61 Processing of first working document						20.97 Dec to split / merge
30 Consensus building	30.00 Start of Consensus building phase																					30.97 Dec to split / merge 30.98 Dec to reject 30.99 Dec to accept (see Note1)
40 Enquiry stage	40.00 Start of Enquiry phase		40.10 Preparation of enquiry		40.20 Submission to enquiry / parallel enquiry				40.35 Request for corrective action	40.36 Letter of correction	40.37 Appeal				40.60 Closure of enquiry / parallel enquiry			40.65 Processing of comments (see Note2)		40.75 Processing of table of decisions (see Note3)		40.92 Dec to return to drafting phase 40.93 Dec to repeat enquiry 40.97 Dec to split / merge 40.98 Dec to abandon 40.99 Dec to register for next phase
43 COCOR stage	43.00 Start of COCOR phase		43.10 Preparation of COCOR		43.20 Submission to COCOR				43.35 Request for corrective action	43.36 Letter of correction	43.37 Appeal				43.60 Closure of COCOR			43.65 Processing of comments		43.75 Processing of table of decisions		
45 Finalization of draft for submission to FV	45.00				45.20 Start of finalization				45.35 Request for corrective action	45.36 Letter of correction	45.37 Appeal											45.91 45.92 45.93 45.94 45.97 Dec to split / merge 45.98 45.99 Dec to sumit to FV (see Note4)
50 Approval stage	50.00 Start of FV phase		50.10 Preparation of formal vote		50.20 Submission to FV / parallel FV				50.35 Request for corrective action	50.36 Letter of correction	50.37 Appeal				50.60 Closure of FV / parallel FV			50.65 Circulation of FV results (see Note5)				50.92 Back to TB 50.93 Dec to circulate amended draft 50.97 Dec to split / merge 50.98 Dec to abandon 50.99 Dec to register for next phase
60 Publication stage	60.00 Start of Finalization of standard	60.05 TC finalization	60.10 CMC finalization											60.55 Ratification (DOR)	60.60 Definitive text made available (DAV)						60.85 Finalization of translation of titles	
62 Post Publication stage									62.35 Request for corrective action	62.36 Letter of correction	62.37 Appeal											

CMC - Standards Delivery

STAGE CODES MATRIX

Stage	.00	.20	.21	.23	.31	.35	.36	.37	.41	.51	.60	.61	.63	.70	Codes / Decisions
65 Implementation stage	65.00 Start of implementation phase		65.21 Start of publication process	65.23 Start of withdrawal of conflicting national standards	65.31 Announcement (DOA)				65.41 Completion of mandatory publication / inducing finance	65.51 Completion of mandatory publications (DOP)		65.61 Completion of all publications	65.63 Completion of withdrawal of conflicting standards (DOW)		
90 Review stage	90.00 Start of Review / 2 Year Review Enquiry	90.20 Submission to 2 Year Review Enquiry				90.35 Request for corrective action	90.36 Letter of correction	90.37 Appeal			90.60 Closure of 2 year review Enquiry				90,92 Dec to revise; 90,93 Dec to confirm; 90,94; 90,97 Dec to spit / merge; 90,98 Dec to withdraw; 90,99
91 Confirmation stage	-	91.20 Start of confirmation process									91.60 Completion of confirmation process				91,91 -; 91,92 -; 91,93 Dec to review document; 91,94 -; 91,97 -; 91,98 -; 91,99 -
92 Revision stage	-	92.20 Document under revision									92.60 Document revised or superseded				-
95 Withdrawal procedure	95.00 Proposal for withdrawal registered	95.20 Withdrawal ballot initiated									95.60 Close of ballot			95.70 Voting summary dispatched	95,91 -; 95,92 Document under review; 95,93 -; 95,94 -; 95,97 -; 95,98 -; 95,99 Proceed to withdrawal
99 Withdrawal stage	-	99.20 Start of withdrawal									99.60 Withdrawal effective				-

Note1: 30.99.XXXX Dispatch of draft to CMC for submission to enquiry
Note2: 40.70.0000 Circulation of comments
Note3: 40.75.0005 Circulation of table of decisions
Note4: 45.99.XXXX Dispatch of draft to CMC for submission to FV / parallel FV
Note5: 50.65.0009 Completion of circulation of FV results

LOCAL STAGE CODES

EVENT \ PHASE	0 Waiting for starting result	1 Working on result	2	3	4	5	6	7	8 Completion of result negative (alternative code)	9 Completion of result positive (default code)
100 PREPARATION / PROCESSING (Annex1 for details)	0000 Waiting for (see Annex1)	0001 Start of (see Annex1)	0002 Pending complementary data	0003 Complementary data received				0007	0008	0009 Completion of (see Annex1)
105 Organization / 1st delivery		1051 Receipt + start of 1st delivery								1059 Completion of 1st delivery
110 Registration & validation	1100 Waiting for registration & validation	1101 Working on registration & validation	1102 Pending complementary data	1103 Complementary data received						1109 Completion of registration & validation
115 Creation working document	1150 Waiting for creation working document	1151 Working on creation working document	1152 Pending complementary data	1153 Complementary data received						1159 Completion of creation working document
116 Analysis of request and problem solving	1160 Waiting for analysis	1161 Working on analysis	1162 Classification of type of request for correction	1163 Identification of possible mistake						1169 Completion of analysis
120 Technical editing	1200 Waiting for technical editing	1201 Working on technical editing	1202 Pending complementary data	1203 Complementary data received						1209 Completion of technical editing
125 Preparation / verification of request for translation of titles form	1250 Waiting for preparation / verification									1259 Completion of preparation / verification
130 Processing of assessment (Technical editing)	1300 Waiting for processing of assessment	1301 Working on processing assessment	1302 Pending complementary data	1303 Complementary data received						1309 Completion of processing of assessment
135 Finalization	1350 Waiting for finalization	1351 Working on finalization	1352 Pending complementary data	1353 Complementary data received						1359 Completion of finalization
136 Decision on problem solving	1360 Waiting for decision on problem solving	1361 Working on decision on problem solving					1366 No action - Filing of request	1367 Direct Answer	1368 Letter of correction	1369 Corrigendum
140 Production of document (standard released version) / Compilation	1400 Waiting for production of document	1401 Working on production of document	1402 Pending complementary data	1403 Complementary data received	1404 Proofing					1409 Completion of production of document
141 Analysis of results	1410 Waiting for results analysis	1411 Working on results analysis								1419 Completion of results analysis
145 Quality check	1450 Waiting for quality check	1451 Working on quality check	1452 Pending complementary data	1453 Complementary data received						1459 Completion of quality check
150 Date validation	1500 Waiting for date validation	1501 Working on date validation	1502 Date to ISO for agreement	1503 ISO agreement received						1509 Completion of date validation
155 Stable version for translation / outgoing validation	1550 Waiting for stable version for translation / outgoing validation									1559 Completion of stable version for translation / outgoing validation
156 Circulation of additional language (fr)		1561 start of circulation								1569 Completion of circulation
157 Circulation of additional language (de)		1571 start of circulation								1579 Completion of circulation
158 Circulation of additional language (en)		1581 start of circulation								1589 Completion of circulation
160 Final consolidation & check	1600 Waiting for final consolidation & check									1609 Completion of final consolidation & check
165 SPARE1	1650	1651								1659
166 Preparation of sending to TC	1660 Waiting for processing of sending to TC									1669 Dispatch to TC
167 TC Proofing		1671 Start of TC proofing								1679 Receipt of comments / tacit agreement
168 Incorporation of TC comments	1680 Waiting for incorporation of TC comments									1689 Completion of incorporation of TC comments
170 Consistency check	1700 Waiting for consistency check									1709 Completion of consistency check
175 Final verification	1750 Waiting for final verification									1759 Completion of final verification
180 Initialling	1800 Waiting for initialling									1809 Completion of initialling

ID	Name									
181	Signature	1810 Waiting for signature								1819 Completion of signature
185	Paper and electronic reproduction	1850 Waiting for paper and electronic reproduction								1859 Completion of paper and electronic reproduction
190	SPARE2	1900								1909
192	Answer to originator of request	1920 Waiting of answer to originator of request	1921 Preparation of correspondence							1929 Completion of answer to originator of request
194	Reproduction & distribution / Dispatch / Sending to EC/EFTA	1940 Waiting for reproduction & distribution	1941 start of circulation							1949 Completion of reproduction & distribution
196	SPARE3	1960	1961							1969
197	Forwarding request to Tch Body	1970 Waiting for forwarding request to Tch Body	1971 Preparation of correspondence							1979 Completion of forwarding request to Tch Body
199	Filing	1990 Waiting for filing								1999 Completion of filing
198	Monitoring of electronic files	1980 Waiting for monitoring of electronic files								1989 Completion of monitoring of electronic files
200	CONSULTANT ASSESSMENT		2001 Start of consultant assessment phase							2009 Completion of consultant assessment phase
210	Preparation of consultant assessment		2101 Receipt of draft for processing of consultant assessment						2108	2109 Dispatch of draft to consultant for assessment
220	Consultant assessment		2201 Start of consultant assessment							2209 Completion of consultant assessment
230	Follow-up of positive Consult. Assessment		2301 Start of follow-up of positive assessment	2302 Notification of positive assessment to TC	2303 Notification of positive assessment to ISO	2304 Notification of positive assessment to SPD				2309 Completion of follow-up of positive assessment
240	Follow-up of negative consult. Assessment		2401 Start of follow-up of negative assessment	2402 Notification of negative assessment to TC						2409 Completion of follow-up of negative assessment
245	Administrative processing before problem solving		2451 Start of administrative processing	2452 Confirmation by Project Manager of negative assessment	2453 Notification to SPD	2454 Notification to Technical Body, Project Manager, Consultant				2459 Completion of administrative processing
250	1st line problem solving consultation		2501 Start of 1st line problem solving consultation	2502 Reminder 1 to Technical Body	2503 Reminder 2 to Technical Body	2504 Contact of responsible BT member	2505 Report received from technical Body	2507 Will be redrafted	2508 Consultation failed	2509 Negative assessment converted into positive
255	2nd line problem solving consultation		2551 Start of 2nd line problem solving consultation					2557 Will be redrafted	2558 Consultation failed	2559 Negative assessment converted into positive
260	1st line management by BT (BT by correspondence)		2601 Start of 1st line management by BT							2609 Completion of 1st line management by BT
261	Preparation of document for BT		2611 Document requested to PM							2619 Document provided by PM
262	BT by correspondence procedure		2621 Submission to BT					2627 Will be redrafted	2628 Consultation failed	2629 Negative assessment converted into positive
265	2nd line management by BT (at meeting)		2651 Submission to BT					2657 Will be redrafted	2658 Consultation failed	2659 Negative assessment converted into positive
270	Administrative Processing after problem solving consultation		2701 Start of administrative processing after problem solving	2702 Notification of assessment to Tch Body	2703 Notification of assessment to ISO	2704 Notification of assessment to SPD				2709 Completion of administrative processing after problem solving
300	FOLLOW-UP OF REJECTED RESULT		3001 Start of follow-up							3009 Completion of follow-up
310	Preparation of back to TC	3100 Waiting for back to TC	3101 Working on administrative processing							3109 Completion of administrative processing

320	**Preparation of electronic version**	3200 Waiting for preparation of disk	3201 Working on preparation of disk								3209 Completion of preparation of disk
330	**Sending to TC**	3300 Waiting for sending to TC									3309 Completion of sending to TC
400	**PROGRAMMING CLARIFICATION**		**4001 Request for programming clarification received**							**4008**	**4009 Completion of programming clarification**
410	**Preparation of programming clarification**	4100 Waiting for program. clarification									4109 Completion of preparation
420	**1st line problem solving (TC, PM)**		4201 Request for info sent to Responsible	4202 1st reminder	4203 2nd reminder						4209 Info received from responsible
430	**2nd line problem solving**		4301 Proposal submitted to BT								4309 Decision taken by BT
440	**Follow-up of program. clarification**	4400 Waiting for follow-up processing									4409 Programming clarification sent to SPD
500	**MANAGEMENT BY EXCEPTION**	**5000 Waiting for management by exception**	**5001 Working on management by exception**	**5002 Pending complementary data**	**5003 Complementary data received**					**5008**	**5009 Completion of management by exception**
600	**TRANSLATION OF DRAFT**		**6001 Start of translation**								**6009 End of translation**
610	**Translation of draft: fr**		6101 Translation requested by TC							6108	6109 Translation provided by AFNOR
620	**Translation of draft: de**		6201 Translation requested by TC							6208	6209 Translation provided by DIN
630	**Translation of draft: en**		6301 Translation requested by TC							6308	6309 Translation provided by BSI